

Danielle L. Dippolino, CCMA I



Experience:

Assessor, Town of Newington Assessor's Office, Newington, CT

February 2026 - Current

- Played a key leadership role in the completion of the 2025 town-wide real estate revaluation, ensuring compliance with Connecticut General Statutes.
- Supervise and coordinate assessment staff activities, workflow, and taxpayer service functions.
- Reviewed and analyze residential, commercial, industrial, and vacant land valuations for accuracy and equity.
- Interpret and apply Connecticut assessment statutes, regulations, and Office of Policy and Management guidelines.
- Respond to complex taxpayer inquiries regarding property valuation, exemptions, and assessment appeals.
- Developed office procedures and process improvements to increase efficiency and consistency.

Deputy Assessor, Town of Newington Assessor's Office, Newington, CT

August 2023 – January 2026

- Maintains updated information concerning real estate, personal property & motor vehicle Grand List.
- Assists clerical/technical staff with assessment administration issues, acts as the office manager.
- Responsible for assessing the valuation of all residential real estate property, including inspections and appraisals of new buildings, additions and improvements according to recognized appraisal standards.
- Responsible for the initial valuation of all registered motor vehicles in the Town by pricing all unpriced vehicles as received bi-annually by the Connecticut Department of Motor Vehicles.
- Responsible for the maintenance and application of all personal exemptions of real estate and motor vehicle assessments.

Assessment Specialist, Town of Wethersfield Assessor's Office, Wethersfield, CT

November 2021 – July 2023

- Provide the majority of customer service for the office via email, phone, mail and in person customers with regards to personal property, motor vehicles and real estate assessments.
- Processed and valued the regular and supplemental motor vehicle grand lists.
- Assisted in the development of the Personal Property Grand List through processing declarations, estimating and evaluating non filed accounts, as well as followed up with delinquent accounts to ensure fair and equitable taxation. Implemented new standards and organizations for personal property; bringing the office up to date.
- Assist with the management of staff to meet deadlines and produce high quality work, as well as assisting the Assessor in the research of current statutes and laws.

Buyer, Carmax Auto Superstore, Hartford, CT

January 2016 – October 2021

- Manage the Purchasing Office by overseeing and directing assistants on daily tasks. Assist the logistics team with inventory management and movement.
- Obtain vehicle inventory through customer appraisals and off-site auctions. Physically inspect vehicles for conditions, and utilize market research and analysis to value and purchase vehicles; negotiate pricing at auctions with sellers when necessary.

- Arbitration manager for vehicles purchased at offsite auctions. Build positive relationships with accounts at auction. Negotiate with the auction to receive compensation or a buyback for purchased vehicles that do not meet Carmax standards.

Security Officer/Investigator, West Hartford Board of Education, West Hartford, CT

February 2014 – January 2016

- Work in conjunction with West Hartford Police Department resource officers to create a safe and secure school environment for students at six district elementary schools.
- Maintain a strong and positive working relationship with administrators, teachers, staff, students and parents in order to effectively ensure a safe and secure school environment.
- Ensure all school staff are familiar and comfortable with district policies regarding lockdowns, fire drills and all safety and security protocols.
- Assist school administration in dealing with highly sensitive situations involving students, including making DCF referrals.

Auxiliary Police Sergeant, Southbridge Police Department, Southbridge, MA

January 2012 – August 2015

- Promoted to Sergeant within two years of service to the department.
- Assist full time police officers in maintaining law and order and protecting the safety of the residents of the community.
- Maintain a strong understanding of federal, state and local laws, as well as department policy and procedures.
- Enhance leadership skills by supervising and organizing a police unit of 45 patrol officers.
- Act as a mentor and training officer for newly appointed patrol officers within the auxiliary unit.
- Maintain an effective working relationship with the full time police department, police administration and the public.

Lodge Manager, Dicks Sporting Goods, Manchester, CT

October 2005 – February 2014

- Ensure that all company policies, Federal ATF regulations and any applicable state or local regulations are followed in the sale and transfer of firearms.
- Train the store management team and the lodge associates on company regulations and policies regarding loss prevention and OSHA standards.
- Develop schedules for the lodge departments and monitor payroll on a daily basis to ensure payroll plans are met.
- Drive sales by creating a competitive and profitable work environment that is committed to maximizing sales, minimizing costs and achieving company standards.
- Responsible for recruiting, interviewing and hiring hourly associates at the store level.
- Prepare and conduct performance appraisals as well as issue appropriate counseling and disciplinary action to associates who failed to meet performance standards.

Education:

Salve Regina University, Newport, RI
M.S. in Administration of Justice
Concentration in International Relations

May 2006

Salve Regina University, Newport, RI
B.A. in Administration of Justice
Criminal Justice Honors Society
Cum Laude

May 2004

CCMA Classes: 1A, 1B, 2A, 2B, 4, 3
Successful completion

IAAO Classes 500, 501
Successful Completion