



CAAO RESEARCH /HISTORIAN COMMITTEE

October 11, 2007

MINUTES OF THE OCTOBER MEETING

Charles Agli opened the meeting at 9:20 a.m. at the Old Saybrook Pavilion Building at Saybrook Point. Present: Charles Agli, Francis Callahan, Catherine Daboll, Edward Dowling, Walter Kent, Peter Marsele, Paul Slattery and Al Standish.

The first order of business: Charlie announced that the new officers of CAAO Executive Board for 2007-2008 are Carolyn Nadeau, President, David Dietsch, First Vice President, Brian Lastra, Second Vice President, Helen Totz, Secretary, and Lawrence LaBarbera, Treasurer.

Next Charlie presented a mock-up of the proposed committee publication. It is approximately 150 pages. On October 10, 2007, Charlie had a meeting with Brian Sylvain of the Adkins Printing Company of New Britain about the cost associated with the proposed publication. Because of the size, stapling the binding is out. Other options include a GBC binding, similar to the binding on most appraisal reports which would be the least expensive. A spiral binding, which Adkins would have to contract out and a Perfect binding, (like a paper back) which they would also have to contract out and would be the most expensive. A margin of 1" all around would be required, and would preferably be presented in a Word & Excel document. The final copy would be presented in a PDF (adobe) file. If presented in a PDF file, Adkins can shift margins as needed. We would have to number the pages. Black and white picture are best. Color pictures present a problem for Adkins and would add extra cost. The cover would be two colors of heavy stock material. The inner pages would be of stock, a little heavier than copy paper. Rough cost for with 150 pages, GBC binding, all black and white photos and a two color cover, would run about \$3,000 for 500 copies and \$3,600 for 600 copies or \$6.00 per copy. Charlie will have another meeting to arrive at a firm cost.

Distribution of the publication could be done at the annual meeting or through the CAAO county reps. It is the desire of the committee to distribute a copy to each regular, subscribing or life member of CAAO free, and a \$10.00 charge to non-members. A target date of the 2008 spring CAAO meeting was proposed for the completion of the publication.

When the time comes, our committee would have to approach the CAAO Executive board with a proposal for funding the cost of the publication. Ed Dowling said he would be receptive to a monetary donation. There was a discussion on how we could obtain other sources for funding of the publication.

The committee discussed obtaining more information on those deceased assessors that will be included in the Preface. The three main deceased assessors who were directly involved in the formation of CAAO, namely Aldro Jenks, Herb Shay and William Connelly would be the focal point of the publication Preface. Ed Dowling is working on the wording of the Preface.

It was suggested that the most equitable way of placing the oral interviewees in the publication will be in the order that they initially entered the assessing field.

Al Standish would like to see the original committee photo and the present committee included in the publication.

Next the committee reviewed photos that the committee has of Assessor Schools at the University of Connecticut. A selection of 5 or 6 key photos will be selected for the publication. These photos will be reviewed at the next meeting in November.

Al Standish showed the committee an award he received at the September 12th IAAO convention in Atlanta for his 50 years of IAAO participation.

Meeting was adjourned at 11:00 a.m.

MEETING NOTICE

Next Meeting of the Research and Historian Committee will be